

You **MUST** read this
before installing
your software

Retail Point of Sale

Retail Point of Sale Lite

Retail Point of Sale Professional

2008/09

Important Information
for Installers

This booklet explains what you need to know to set up and run Retail Point of Sale 2008/09.

The Retail Point of Sale range consists of Retail Point of Sale Lite and Retail Point of Sale Professional. Unless otherwise stated, references to Retail Point of Sale apply to the whole range, both Retail Point of Sale Lite and Retail Point of Sale Professional edition.

We strongly recommend that you follow these instructions so that you can be sure of a smooth installation.

Contents

System Requirements	5
Information for Existing Users of Retail Point of Sale	7
Upgrading from a previous version	8
Planning your upgrade	8
Before the upgrade	9
Upgrading from QuickPOS 5.0 to 5.1	10
Removing QuickPOS, QuickBooks Point of Sale or a previous version of Retail Point of Sale	12
Installing Retail Point of Sale 2008/09	13
Information for New Users of Retail Point of Sale	17
Installing Retail Point of Sale 2008/09	18
Running Retail Point of Sale 2008/09 for the first time	21
Performing essential setup tasks	22
Locating your data files	22
Running Administrator for the first time	23
Running Terminal for the first time	24
Registering Retail Point of Sale Terminal	27
Register each installed copy of Retail Point of Sale Terminal	28
Backing up your Retail Point of Sale 2008/09 database file	29
Back up your database file regularly	30
The Retail Starter Kit and your PC	31
Connecting the Retail Starter Kit to your PC	32
Scanner	32
Receipt printer	32

Contents, cont.

Setting up hardware items in Retail Point of Sale	34
Datalogic Touch 65™ Barcode Scanner	34
Obvios ORP-800 Thermal Receipt Printer	34
Cash Bases Cash Drawer	35
Hardware specifications	35
Datalogic Touch 65 Barcode Scanner	35
Obvios ORP-800 Thermal Receipt Printer	36
Cash Bases Cash Drawer	36
Retail Point of Sale 2008/09 and other POS hardware	37
Retail Point of Sale 2008/09 can be used with a variety of POS devices	38
Retail Point of Sale 2008/09 End User Licence Agreement	40
Product updates available online	58
Store your Retail Point of Sale products safely	58
Your important reference numbers	59
Contacting Reckon Technical Support	60

System Requirements

To install and use Retail Point of Sale 2008/09, you need at least:

- 500 MHz Intel® Pentium® III (or equivalent) processor, with 128 MB of RAM; (1.0 GHz Intel Pentium IV or equivalent with 256 MB RAM recommended)
- Microsoft® Windows® 2000/XP*/Vista™* operating system
- 500 MB disk space for the Retail Point of Sale installation
- QuickBooks® Accounting, Plus, Pro, Premier or Enterprise 2008/09 (QBⁱ series) pre-installed**
- 1 GB disk space for QuickBooks QBⁱ series installation
- Microsoft Internet Explorer 6.0 or later is required. (IE6.0 is provided on Retail Point of Sale Installation CD-ROM; requires an additional 70 MB disk space.)
- 256 colour SVGA video
- 800 x 600 resolution with small fonts; (1024 x 768 resolution recommended)
- 24X CD-ROM
- All online features/services require Internet access with at least a 56 Kbps modem; (high speed Internet connection recommended)

Although Retail Point of Sale operates within both the Windows XP Home and the Windows Vista Home Basic and Vista Home Premium single machine environments, it does not operate within either the Windows XP Home, Windows Vista Home Basic, or Vista Home Premium networked environment.

Retail Point of Sale 2008/09 functions with QuickBooks 2008/09 Accounting, Plus, Pro, Premier, or Enterprise levels.

You must upgrade QuickBooks first before upgrading to Retail Point of Sale. The QuickBooks 2008/09 Important Information for Installers document provides details on upgrading your QuickBooks data file.

System Requirements, cont.

For help with upgrading to Retail Point of Sale, you can contact a Retail Point of Sale accredited consultant. To find a trainer in your area, visit www.quicken.com.au, click the **Services** tab, then select **Find an Accredited Partner** from the menu at the left.

Note: Make sure that your hardware/peripherals are compatible with Windows Vista before upgrading to a Windows Vista environment.

*The 64-bit versions of Windows XP and Windows Vista operating systems are not supported. Although Retail Point of Sale operates within a Windows XP Home/Vista Home Basic/Vista Home Premium single machine environment, it does not operate within a Windows XP Home/Vista Home Basic/Vista Home Premium networked environment.”

**QBⁱ system requirements are higher than those for POS. Please ensure that you make a note of these prior to installing your software. The system requirements for QuickBooks QBⁱ series can be found in the QuickBooks 2008/09 Startup Guide.

**Information for
Existing Users of
Retail Point of Sale**

Upgrading from a previous version

To upgrade from QuickPOS, QuickBooks Point of Sale or a previous version of Retail Point of Sale to Retail Point of Sale 2008/09, you need to remove the earlier version and then install the new version. However, if running QuickPOS 5.0, you will first need to upgrade it to QuickPOS 5.1 before removing it from your PC.

Note: *If you are currently running Retail Point of Sale 2007/08 or earlier versions, you are only able to upgrade a Retail Point of Sale database to Retail Point of Sale Professional 2008/09. In other words, you cannot upgrade a Point of Sale database to a Retail Point of Sale Lite 2008/09 database.*

Planning your upgrade

Before starting your upgrade, it's important to understand the steps you'll need to follow. These steps will depend on what version you are upgrading from.

If upgrading from QuickPOS 5.0

1. Prepare for the upgrade as described in *Before the upgrade* on page 9.
2. Upgrade to QuickPOS 5.1 as described in *Upgrading from QuickPOS 5.0 to 5.1* on page 10.
3. Remove QuickPOS 5.1 as described in *Removing QuickPOS, QuickBooks Point of Sale, or a previous version of Point of Sale* on page 12.
4. Rename your database file and install Retail Point of Sale 2008/09 as described in *Installing Retail Point of Sale* on page 13.

If upgrading from another version of QuickPOS, QuickBooks Point of Sale or Retail Point of Sale

1. Prepare for the upgrade as described in *Before the upgrade* on page 9.

2. Remove QuickPOS as described in *Removing QuickPOS, QuickBooks Point of Sale, or a previous version of Point of Sale* on page 12.
3. Install Retail Point of Sale 2008/09 as described in *Installing Retail Point of Sale* on page 13.

You can verify the software version you are running from within Point of Sale Terminal:

- Open Terminal. Go to the **Help** menu and click **About {your Point of Sale product name}**.

The product key and version number are displayed.

Before the upgrade

1. If your operating system is Windows 2000, XP Pro or Vista, make sure you are logged in with Administrator rights.
2. Perform an End of Day process, and select **RESET the Sales Information (Z-Report)** in all sessions of Terminal that you are running.
3. Post the End of Day file(s) to QuickBooks from Point of Sale Administrator.
4. Use the Backup tool in Point of Sale Administrator to back up your Point of Sale database file.

QuickPOS, QuickBooks Point of Sale, Retail Point of Sale and QuickBooks have included changes over the years that affect how you should deal with data when upgrading. We recommend you follow the steps below, as applicable, to ensure data integrity.

Important: *Make sure that all the unused credits for all customers in the Receive Payments window have been applied before upgrading the QuickBooks data file.*

Make sure you install QuickBooks 2008/09 and upgrade your company file before upgrading to Retail Point of Sale 2008/09.

If running QuickPOS 5.1

You may need to make changes to QuickBooks.

1. Open QuickBooks 2008/09.
2. Go to the **Lists** menu, then click on **Items List**.
3. Search for any payment items in this list that are linked to an Undeposited Funds account.
4. Edit each item to make sure that **Group with other undeposited funds** is selected.

Upgrading from QuickPOS 5.0 to 5.1

You must upgrade QuickPOS Version 5.0 to Version 5.1 before removing it from your PC as described on page 12. After removing the software, you can install Retail Point of Sale 2008/09 as described on page 13.

You will need to upgrade QuickPOS Administrator and all instances of QuickPOS Terminal.

Upgrading QuickPOS Administrator

1. Close any programs you have running.
2. Insert the Retail Point of Sale 2008/09 Installation CD into the CD-ROM drive.

The Installer window opens automatically.

3. Click **Exit**.
4. Open the QuickPOS 5.1 Installer wizard.

To open the QuickPOS 5.1 Installer wizard:

If running Windows 2000 or XP operating system:

- Click **Start** in the Windows taskbar, then click **Run**.
- Type D:\POS51setup\QuickPOSAdmin\setup.exe (where D: is your CD-ROM drive letter). Click **OK**.

The QuickPOS 5.1 Installer wizard opens.

or

If running Windows Vista operating system:

- Right-click the **Start** button in the Windows taskbar, then click **Explore**,
- Select **D:** (where D: is your CD-ROM drive letter), then navigate to D:\POS51setup\QuickPOSAdmin\setup.exe.
- Double-click **setup.exe**.

The Installer wizard opens.

5. Select **Modify**, then click **Next**.
6. Follow the prompts to install QuickPOS Administrator until you reach the last window of the wizard.
7. Click **Finish**.

Caution: Do not attempt to open QuickPOS Administrator at this time. Instead, upgrade all instances of QuickPOS 5.0 Terminal following the instructions below.

Upgrading QuickPOS Terminal

1. If QuickPOS Terminal is installed on another computer, close any programs that are running.
2. Insert the Retail Point of Sale 2008/09 Installation CD into the CD-ROM drive on the PC running the earlier version of QuickPOS Terminal.

The Installer window opens automatically.

3. Click **Exit**.
4. Open the QuickPOS 5.1 Installer wizard.

To open the QuickPOS 5.1 Installer wizard:

If running Windows 2000 or XP operating system:

- Click **Start** in the Windows taskbar, then click **Run**.
- Type D:\POS51setup\QuickPOS\setup.exe (where D: is your CD-ROM drive letter). Click **OK**.

The QuickPOS 5.1 Installer wizard opens.

or

if running Windows Vista operating system:

- Right-click the **Start** button in the Windows taskbar, then click **Explore**,
- Select **D:** (where D: is your CD-ROM drive letter), then navigate to D:\POS51setup\QuickPOS\setup.exe.
- Double-click **setup.exe**.

The Installer wizard opens.

5. Select **Modify**, then click **Next**.
6. Follow the prompts to install QuickPOS Terminal until you reach the last window of the wizard.
7. Click **Finish**.

Caution: Do not attempt to open QuickPOS Terminal at this time. To continue the upgrade process, you need to remove Point of Sale from your PC following the instructions below.

Removing QuickPOS, QuickBooks Point of Sale or a previous version of Retail Point of Sale

Remove all instances of earlier versions of Administrator and Terminal from each PC. (This will not affect your Retail Point of Sale 2008/09 database file or options setup).

1. Open the Control Panel on your PC.
2. Click **Add or Remove Programs**.
3. Select the program you wish to remove, then click **Remove**.

The Remove wizard opens.

4. Select **Remove all installed features**, then click **Next**.
5. Click **OK**.

The program you selected will be uninstalled.

Installing Retail Point of Sale 2008/09

The Installation wizard will give you the choice of installing Administrator, Terminal, or Administrator *and* Terminal within the one installation process.

Your individual situation will determine which method you choose.

If installing on a network, refer to the Retail Point of Sale 2008/09 User Guide for special instructions. (The User Guide is included on the Installation CD.)

If you need additional assistance with network installation, contact the Reckon Technical Support Team. (Refer to the back cover of this document for contact details.)

1. If you are upgrading from QuickPOS 5.1, you will need to rename your database file from **QuickPOS.PDB** to **QBPOS.PDB** so that it can be detected during the installation of Retail POS 2008/09.

Versions 5.1 and earlier used the default database file name **QuickPOS.PDB**. This was changed to **QBPOS.PDB** in Version 6 and all later versions, including Retail Point of Sale 2008/09.

2. Make sure you have QuickBooks 2008/09 installed on your PC with a working company file before installing Retail Point of Sale 2008/09.

Note: *If you should need to uninstall QuickBooks 2008/09 and reinstall with a different level, (e.g., Pro, Premier etc.) or edition (e.g. Retail, Contractor etc.) then you also need to uninstall and reinstall Retail Point of Sale Administrator and/or Terminal on that PC. Point of Sale installations on other PCs are not affected.*

3. Close any applications currently running on your PC.

4. Insert the Retail Point of Sale 2008/09 Installation CD into the CD-ROM drive.

If the Installation window does not open automatically, then:

- For Windows 2000 or XP operating systems, click **Start** in the Windows taskbar, then click **Run**. Type `D:\autorun.exe` (where D: is the CD-ROM drive letter). Click **OK**.

or

- For Windows Vista operating system, right-click the **Start** button in the Windows taskbar, then click **Explore**. Select **D:** (where D: is your CD-ROM drive letter), then navigate to `D:\autorun.exe`. Double-click **autorun.exe**.

The Installation window opens.

5. Select the Point of Sale program(s) to install:
 - Administrator
 - Terminal
 - Administrator and Terminal.

You need to install Administrator on a PC that also has QuickBooks 2008/09 installed.

If installing Terminal on the same machine as Administrator, you must install both applications at the same time (i.e., choose the **Administrator and Terminal** option).

6. Enter your Installation Key Code (IKC), which is provided on the Retail Point of Sale 2008/09 Installation CD case, or the letter that came with your CD.
7. Click **Next**.

The Installation wizard opens.

8. Follow the prompts to install your application(s) until you reach the last window of the wizard.

Important: If you are installing Retail Point of Sale on a PC running Windows Vista operating system, **do not** install under C:\Program Files or C:\Windows directories or their sub-directories.

The default installation location is C:\Reckon\Retail Point of Sale Professional 2008-09 Administrator, (where C: is your default or preferred drive letter).

9. Click **Finish**.
10. Continue the installation process by following the instructions in *Running Retail Point of Sale 2008/09 for the first time* on page 21.
11. Complete the installation process by following the instructions in *Registering Retail Point of Sale Terminal* on page 29.

Notes

**Information for
New Users of
Retail Point of Sale**

Installing Retail Point of Sale 2008/09

The Installation wizard will give you the choice of installing Administrator, Terminal, or Administrator *and* Terminal within the one installation process.

Your individual situation will determine which method you choose.

If installing on a network, refer to the Retail Point of Sale 2008/09 User Guide for special instructions. (The User Guide is included on the Installation CD.)

If you need additional assistance with network installation, contact the Reckon Technical Support Team. (Refer to the back cover of this document for contact details.)

1. Make sure you have QuickBooks 2008/09 installed on your PC with a working company file before installing Retail Point of Sale 2008/09.

Note: *If you should need to uninstall QuickBooks 2008/09 and reinstall with a different level, (e.g., Pro, Premier etc.) or edition (e.g. Retail, Contractor etc.) then you also need to uninstall and reinstall Retail Point of Sale Administrator and/or Terminal on that PC. Point of Sale installations on other PCs are not affected.*

2. Close any applications currently running on your PC.
3. Insert the Retail Point of Sale 2008/09 CD into the CD-ROM drive.

If the Installation wizard does not start automatically, then:

- If running Windows 2000 or XP operating system, click **Start** in the Windows taskbar, then click **Run**. Type `D:\autorun.exe` (where D: is the CD-ROM drive letter). Click **OK**.

or

- If running Windows Vista operating system, right-click the **Start** button in the Windows taskbar, then click **Explore**. Select **D:** (where D: is your CD-ROM drive letter), then navigate to D:\autorun.exe. Double-click **autorun.exe**.

The Installation window opens.

4. Select the Point of Sale program(s) to install:
 - Administrator
 - Terminal
 - Administrator and Terminal.

You need to install Administrator on a PC that also has QuickBooks 2008/09 installed.

If installing Terminal on the same machine as Administrator, you must install both applications at the same time (i.e., choose the **Administrator and Terminal** option).

5. Enter your Installation Key Code (IKC), which is provided on the Retail Point of Sale 2008/09 Installation CD case, or the letter that came with your CD.
6. Click **Next**.

The Installation wizard opens.

7. Follow the prompts to install your application(s) until you reach the last window of the wizard.

Important: *If you are installing Retail Point of Sale on a PC running Windows Vista operating system, do not install under C:\Program Files or C:\Windows directories or their sub-directories.*

The default installation location is C:\Reckon\Retail Point of Sale Professional 2008-09 Administrator, (where C: is your default or preferred drive letter).

8. Click **Finish**.

Notes

**Running Retail Point
of Sale 2008/09 for
the first time**

Performing essential setup tasks

When you first open Administrator, you will need to perform some basic setup tasks, including transferring information between Administrator and QuickBooks. This will enable Administrator to create or update the Retail Point of Sale database file so that it is ready for use by Terminal.

Once you've run Administrator for the first time and have a working database file, you can open Terminal and perform basic setup procedures. This includes linking the Retail Point of Sale database file and entering a licence key code.

Locating your data files

You will need to specify the location of your QuickBooks 2008/09 data file. In addition, you'll need to indicate where your Retail Point of Sale 2008/09 database file is located (if you are upgrading), or where you want it to be located (if you are a new user).

In previous years, your QuickBooks and Retail Point of Sale data files were stored in your Program Files directory by default.

In QuickBooks 2008/09, however, the default location has been changed, primarily to accommodate the Windows Vista operating system. One result of this change is that you no longer need to have operating system administrator rights in order to access QuickBooks.

You can choose to store your data files in another location. For best results, we recommend that you do not move or relocate your QuickBooks company file to the Program Files directory.

QuickBooks 2008/09 company file default location:

- If running Windows 2000 or XP operating system:
 \Documents and Settings\All Users\Shared
 Documents\Intuit\QuickBooks\Company Files

- If running Windows Vista operating system:
 \Users\Public\Public Documents\Intuit\QuickBooks\
 Company Files

Retail Point of Sale 2008/09 database file default location:

- For all Windows operating systems:
 C:\Reckon\Retail Point of Sale Professional 2008-09
 Administrator\QBPOS.PDB, (where C: is your default
 or preferred drive letter).

 or

 C:\Reckon\Retail Point of Sale Lite 2008-09
 Administrator\QBPOS.PDB, (where C: is your default
 or preferred drive letter).

Running Administrator for the first time

Important! – Upgraders running Windows Vista please note: *If your existing database file (QBPOS.PDB) is on a machine running Windows Vista, and if it is stored under C:\Program Files, C:\Windows, or a sub-folder of either of these folders, you will need to move it so that it is no longer in any of these locations BEFORE upgrading your database. For example, in a single machine set-up, the database could be moved to the new Point of Sale Administrator directory (by default 'C:\Reckon\Retail Point of Sale Professional 2008-09 Administrator').*

Once your database has been moved to a new location, use the Find function in the wizards to specify the location of your database.

Before you begin:

- If running Windows 2000 or XP operating system:
 Make sure that the current QuickBooks user is
 logged on as the Admin user in single user mode
 before following the steps below.

- If running Windows Vista operating system:
Please ensure that QuickBooks is closed before following the steps below.

Upgrading from an earlier version:

- Open Retail Point of Sale Administrator 2008/09 by clicking on the new **Administrator** desktop shortcut. The Administrator wizard opens.
- If your Retail Point of Sale database file **HAS NOT** been moved from the default location:
 1. Click **Yes** in the **Database Version Incompatible - Upgrade Now?** window.
 2. Click **Upgrade Now** in the **Upgrade the Retail Point of Sale Administrator Database** window.
 3. Click **OK** in the **QuickBooks data file may have moved** window.
 4. Search for and select the correct QuickBooks company file (*.QBW), then click **Use This File**.
 5. Click **Yes** in the **Upgrade Now?** window and follow the steps to complete the upgrade.
- If your Retail Point of Sale database file **HAS** been moved from the default location:
 1. Click **Yes** in the **Retail Point of Sale database not found** window.
 2. After selecting the appropriate drives, click **Search Now** in the **Find QBPOS.PDB Files** window
 3. Select the correct Retail Point of Sale PDB file and click **Use This File**.
 4. Click **Yes** in the **Database Version Incompatible - Upgrade Now?** window.
 5. Click **OK** in the **QuickBooks data file may have moved** window.
 6. Search for and select the correct QuickBooks company file (*.QBW), then click **Use This File**.

7. Click **Upgrade Now** in the **Upgrade the Retail Point of Sale Administrator Database** window, and follow the steps to complete the upgrade.

New users:

1. Open Retail Point of Sale Administrator 2008/09 by clicking on the new **Administrator** desktop shortcut.

The **Administrator** wizard opens.

2. Specify a location to save the Retail Point of Sale PDB file; (this is the Retail Point of Sale database).

If the PDB file is to be located on a PC running Windows Vista, do not save it in C:\Program Files, C:\Windows or a sub-folder of these folders, or in C:\ (where C: is your local disk drive letter).

3. Specify the location of your QuickBooks company file (*.QBW).

You are now ready to use Point of Sale Administrator.

Refer to the Retail Point of Sale 2008/09 user guide for more details. (The User Guide is included on the Installation CD.)

Running Terminal for the first time

Upgrading from an earlier version:

- Open Retail Point of Sale Terminal 2008/09 by clicking on the new **Terminal** desktop shortcut.
The **Terminal** wizard opens.
- If your Retail Point of Sale database file **HAS NOT** been moved from the default location:
 1. Click **Yes** in the **Installation Key not found** window.
 2. Click **Next** in the **Welcome to Point of Sale Terminal** window
 3. Enter a valid licence key in the **Point of Sale Terminal Licence Key** window, then click **Next**.
 4. The **Point of Sale Terminal Terminal ID** window

will display your previous Terminal ID. Do not change it if you want to keep your previous settings, such as Terminal hardware settings, keyboard layout, short key functions, and so on. Click **Next**.

5. Enter the location of your Retail Point of Sale database file (QBPOS.PDB) in the **Point of Sale Terminal Database Location** window. Click **Next**.
 6. Click **Yes** in the **Installation Key does not match database** window.
 7. Click **Finish**.
- If your Retail Point of Sale database file **HAS** been moved from the default location:
 1. Click **Yes** in the **Retail Point of Sale database not found** window.
 2. After selecting the appropriate drives, click **Search Now** in the **Find QBPOS.PDB Files** window
 3. Select the correct Retail Point of Sale PDB file and click **Use This File**.
 4. Click **Yes** in the **Installation Key not found** window.
 5. Click **Next** in the **Welcome to Point of Sale Terminal** window.
 6. Enter a valid licence key in the **Point of Sale Terminal Licence Key** window, then click **Next**.
 7. The **Point of Sale Terminal Terminal ID** window will display your previous Terminal ID. Do not change it if you want to keep your previous settings, such as Terminal hardware settings, keyboard layout, short key functions, and so on. Click **Next**.
 8. Enter the location of your Retail Point of Sale database file (QBPOS.PDB) in the **Point of Sale Terminal Database Location** window. Click **Next**.

9. Click **Yes** in the **Installation Key does not match database** window.
10. Click **Finish**

New users:

1. Open Retail Point of Sale Terminal 2008/09 by clicking on the new **Terminal** desktop shortcut.
The **Terminal** wizard opens.
2. Enter your licence key code in the **Licence Key** field. You can run the software for ten days without registering the software.
3. (Optional) Change the default name in the **Terminal ID** field, if you wish to.
4. Specify the location of your Retail Point of Sale 2008/09 database file (QBPOS.PDB).

After completing the wizard you will be ready to run Terminal.

Important – Windows Vista users please note: *the first time Retail Point of Sale (Administrator or Terminal) is opened under a particular Windows user account, that user will need to use the **Find** function in the on-screen wizards to find the existing QuickBooks company file and Retail Point of Sale database.*

In addition, every Retail Point of Sale Terminal will need to be registered under each Windows user account wishing to use that terminal. Each Windows user account may use the same licence key to register.

Notes

Registering Retail Point of Sale Terminal

Register each installed copy of Retail Point of Sale Terminal

You need to register each installed copy of Terminal; i.e., you need to register each copy you have installed on a separate PC. Registration is completed by entering a unique licence key for each copy of Terminal that you have installed.

Call Reckon to register. The Reckon operator will first ask you for a Customer ID, then a product key and the year version for each Point of Sale Terminal you are running. These numbers are displayed each time you open an unregistered copy of Terminal.

You can also view your product key and version number from within Terminal:

- Open Terminal. Go to the **Help** menu and click **About {your Retail Point of Sale product name}**.

The product key and version number are displayed. These will be used to generate a licence key that you need to enter in Terminal to complete the registration.

You can run Retail Point of Sale Terminal for ten days after installation before having to register the software.

Contact details for software registration are provided on the back cover of this document.

**Backing up your Retail
Point of Sale 2008/09
database file**

Back up your database file regularly

We recommend that you back up your Retail Point of Sale database file at least once a week.

You can do this by clicking the Backup icon from Administrator and choosing to save the file to a separate storage medium. We also recommend that you do not overwrite your previous backup file.

It's important to make backups regularly because the Retail Point of Sale 2008/09 database file stores information that does not transfer across to QuickBooks. This includes:

- Layby customer details
- Layby sales
- Held transactions
- Customer loyalty points information
- Customers' date of birth
- Transaction Information for the Transaction History List
- Settings made on the Options tab in Administrator
- Settings made on the Options tab in Terminal (although you can save keyboard layouts separately)
- Additional barcodes for items
- Currency list information
- Promotion setup and prices
- All product, customer and promotion product label layouts (although you can save these separately)
- Kitchen Print setting for all products

Note: *Customer Loyalty, Multiple Barcodes, Currency, Promotions and Kitchen Printing are features of Retail Point of Sale Professional.*

The Retail Starter Kit and your PC

Connecting the Retail Starter Kit to your PC

Any queries regarding your software should be raised with the Reckon Technical Support Team:

- Current Advantage members call 1300 137 657
- Non-Advantage members call 1902 223 101 (see call charge information on back cover of this document)

Queries regarding your new point of sale hardware should be directed to DH Technology on 02 9477 1999.

Scanner

1. Shut down your PC using the Windows **Start** menu.
2. Plug the barcode scanner cable into a spare USB port on your PC.
3. Start your PC again.



\$+UA03FJ0EA017EEA110D\$-

4. Use your new scanner to scan the following bar code.

This programs your scanner to work with Retail Point of Sale.

Receipt printer

1. Plug your receipt printer into a spare USB port.
2. Turn on the receipt printer and follow the instructions below for the operating system you are working with.

If running Windows XP or Vista operating system:

1. Wait for Windows to display the **Found new hardware** wizard.

2. Allow the wizard to install a virtual COM Port.
3. Wait for Windows to assign the next available number to your virtual COM port.
4. Write down your COM port number for later use.
5. Plug your cash drawer into the back of the receipt printer.

If running Windows 2000 operating system:

1. Wait for Windows to display the **Found new hardware** wizard. Windows will start a wizard but cannot complete the process because it can not find hardware that was recently connected. You will need to install a special USB driver
2. Leave the wizard open.
3. Install **USB Driver R9032148.zip**. (This driver is included in the support folder on your Retail Point of Sale 2008/09 Installation CD. Use Windows Explorer to navigate to this file. Double-click **USB Driver R9032148.zip** and extract the content to a new folder that you can easily locate later.
4. Return to the **Found new hardware** wizard and choose to find the driver manually.
5. Browse to the folder into which you just extracted **USB Driver R9032148.zip** and select that folder.
6. Allow the wizard to finish installing the extracted files and setting up a virtual COM port on your PC.
7. Plug your cash drawer into the back of the receipt printer.
8. Restart your computer.

Note: *Additional detailed illustrated instructions for installing the Obvios ORP-800 Thermal Receipt Printer are provided in the Support folder on the Retail Point of Sale 2008/09 Installation CD.*

Setting up hardware items in Retail Point of Sale

You are now ready to set up in Retail Point of Sale the following hardware items:

- Datalogic Touch 65 Barcode Scanner
- Obvios ORP-800 Thermal Receipt Printer
- Cash Bases Cash Drawer

Datalogic Touch 65™ Barcode Scanner

1. Open Terminal. Go to the **Tools** menu and click **Options**.
2. Click the **Scanner** tab.
3. Click the **Type** drop-down arrow, then click **Datalogic Touch 65 (ISB pr {S2_ Scanner)**.
4. Click the **Connected to** drop-down arrow, then click **USB Port**.
5. Click **Apply** to save your changes.



Obvios ORP-800 Thermal Receipt Printer

1. Open Terminal. Go to the **Tools** menu and click **Options**.
2. Click the **Receipt Printer** tab.
3. Click the **Type** drop-down arrow, then click **Obvios ORP-800 (Serial and USB)**.
4. Click the **Connected to** drop-down arrow, then click the virtual COM port that you created earlier.
5. Click **Apply** to save your changes.



Cash Bases Cash Drawer

1. Open Terminal. Go to the **Tools** menu and click **Options**.
2. Click the **Cash Drawer** tab.
3. Click the **Type** drop-down arrow, then click **Cash Bases CDJ-400**.
4. Click the **Connected** to drop-down arrow, then click the **Cash Drawer port on the receipt printer**.
5. Click **Apply** to save your changes.



Hardware specifications

Datalogic Touch 65 Barcode Scanner

The Datalogic Touch 65 CCD barcode scanner is of European design, is lightweight, durable and easy to hold. Designed for busy retailers, the Touch 65 has a scan rate of 256 scans/sec, which guarantees outstanding performance in terms of reading promptness.

Specifications

- Weight: 160 g
- Cable length: 2 m
- Scan rate: 256 scans/sec
- Reading indicators: LED and adjustable tone beeper
- Colour: charcoal

Dimensions

- Width: 164 mm
- Depth: 77.5 mm
- Height: 63 mm

Obvios ORP-800 Thermal Receipt Printer

The ORP-800 is designed with the retailer in mind. Combining intuitive, user friendly operation and class leading specifications, the ORP-800 is the obvious choice for all transaction environments.

Specifications

- Printing speed: up to 150 mm/sec
- Printing width: 80 mm
- Printing Colour: black
- Cable Provided: USB

Dimensions:

- Width: 152 mm
- Depth: 194 mm
- Height: 148 mm

Cash Bases Cash Drawer

The CDJ-400 powered cash drawer is one of the narrowest on the market. However, at 10kg in weight it is an extremely solid and robust unit. With the exception of the insert, it is fabricated from heavy gauge epoxy coated mild steel, capable of withstanding the rigours of the most demanding retail environment.

Specifications

- Steel case
- 4 note and 8 coin tray
- Front key opening and lock
- Media slot
- Drawer open sensor
- RJ11 connection
- Epson black finish

Dimensions

- Width: 400 mm
- Depth: 415 mm
- Height: 100 mm

**Retail Point of Sale
2008/09
and other POS hardware**

Retail Point of Sale 2008/09 can be used with a variety of POS devices

Retail Point of Sale 2008/09 may be purchased as part of the Retail Starter Kit, which includes a bar code scanner, a thermal receipt printer, and a cash drawer.

However, Retail Point of Sale 2008/09 has been designed to work with a variety of Point of Sale devices. For a list of supported devices and more information about device compatibility, visit the Reckon website. (See www.quicken.com.au/RetailSolutions/RetailPOS/supportedHardware.aspx.)

Some devices require the installation of a driver, i.e., device-specific interface software, which tells Retail Point of Sale 2008/09 how to interact with it. Generally, any required drivers and relevant documentation are distributed with the devices at the time of purchase.

For your convenience, the Support folder provided on the Retail Point of Sale 2008/09 Installation CD contains drivers for over 40 of the most commonly used devices that work with Retail Point of Sale 2008/09.

If you need more information about a particular device or driver, visit the Reckon website address provided above, or consult the device manufacturer's or distributor's website.

**Retail Point of Sale
2008/09
End User Licence
Agreement**

Retail Point of Sale 2008/09 End User Licence Agreement

THIS IS AN IMPORTANT DOCUMENT. PLEASE READ IT CAREFULLY.

This is a contract between Reckon Limited (ACN 003 348 730) (**Reckon**) and you. By using the Retail Point of Sale software supplied with this document, and the related user guides and materials (together the **Software**), you agree to be bound by the terms of this Licence. This Licence covers copies of the Software provided for evaluation or trial purposes, subscription versions and non-subscription or full versions of the Software. Some Licence provisions may not be applicable to you, depending on the particular version of the Software you have purchased or if you are using the Software for evaluation purposes. The defined terms and the rules of interpretation in this Licence are set out in clause 11.

Important: There are a number of technical features within the Software that may affect your ability to continue to use the Software. These are outlined in more detail in the terms of the Licence, but in summary:

- you are purchasing the right to use the Software, not to own it;
- if you have been provided with a Trial Version, you may only use the Software on a temporary basis to evaluate the Software's functionality and suitability for your requirements;
- the Software contains registration and activation processes to guard against illegal copying;
- to continue using the Software, those processes require you to verify your compliance with the terms under which you are licensed to use the software (for example: the number of computers on which the software is installed) and to permit continued reactivation of the Software from time to time. This involves, in all versions, periodically verifying your licence details, and in the subscription version, renewing your subscription when it falls due. Reckon may also verify subscription customers during a subscription period and not only at renewal. You will also need to reactivate your Software if you want to reinstall it (for example, if you upgrade your computer or if you have a hard drive failure, and you may incur a technical support cost for this);
- when you purchase the Software or during the course of your subscription you will be provided with an installation key code. Please keep the installation key code in a safe place. You may need it when you first install or re-install

(if permitted) the Software and to reactivate the Software. Please note if you lose your installation key code that it will not be replaced by Reckon and you will not be able to install or reactivate the Software;

- you also need a licence key to reactivate your Software. In addition, with some older versions of the Software, you will not be able to re-install or reactivate the Software if you do not have your installation key code - see details below on Reckon's sunset policy;
- there will be no charge to activate the Software initially or to reactivate your Software when you verify your licence details or renew a subscription. Reckon may charge you a fee for technical support if it needs to reissue a licence key provided also that the version of the Software you are using has not been 'sunsetting' as explained below. Reckon may also charge a fee if you need to reactivate the Software in other circumstances (for example, if you need to reinstall the Software if you upgrade your computer or due to a hard drive failure);
- if you do not verify your licence details or renew your subscription (as applicable) within the required period, the Software may continue to operate but with impaired functionality or you may not be able to access the Software at all (including printing out or viewing any of your data or records); and
- Reckon has a 'sunset policy' which means that technical support is not available for some older versions of the Software. This includes the ability to install or re-install that Software for any reason if you have lost your installation key code for those old versions. If you wish to continue using the Software in those circumstances, you will need to purchase a new copy of the current version of that Software.

1. LICENCE

- (a) *Evaluation licence*: If Reckon has provided a Trial Version of the Software to you, your rights to use the Trial Version are solely as set out in clause 10.
- (b) *Licence to use*: Reckon grants you a personal, non-exclusive, non-transferable, limited licence to use the Software on the terms of this Licence for the period determined in accordance with clause 8.
- (c) *No transfer of copyright*: The Software is licensed not sold, despite any reference to "purchase" or "sale" in this Licence or in any invoice or purchase order for the supply of the Software. Reckon reserves all rights not expressly granted to you. Reckon Limited is the owner of copyright in the Software and retains ownership of

the copyright and all other intellectual property rights in the Software and is protected by copyright law and international copyright treaty.

2. YOUR PERMITTED USE OF THE SOFTWARE

- (a) *Single use licence*: If you have purchased a single user licence, you:
- (i) may install the Software once, on one computer only. However, if you wish to reinstall the Software (for example, if you need to install the Software on a replacement computer), then clause 3 will apply; and
 - (ii) must ensure that the Software is used by one person only at any one time.
- (b) *Additional licences*: Subject to any multi-user licence that you have obtained, if:
- (i) more than one person is to use the Software at the same time; or
 - (ii) the Software is to be installed on more than one computer

then you must obtain an additional licence for each additional person or computer.

- (c) *Premier Version*

If you have purchased a full version of QuickBooks Premier, this Licence entitles you to load the Software on up to three computers (for use by a single processing unit only on each computer) for use by up to three individuals simultaneously. If you wish to install the Software on more than three computers you must purchase additional licenses that will permit up to five users to simultaneously access a data file. If Reckon releases the next release of QuickBooks Premier while you are a member of the Advantage programme subject to its terms and conditions, you will be permitted to make a total of five installations.

If you have purchased a subscription version of QuickBooks Premier, this licence entitles you to load the Software on up to five computers (for use by a single processing unit only on each computer) for use by up to five individuals simultaneously. If you wish to install the Software on more than five computers you must purchase another full version or a subscription version of that software but for simultaneous access you will need to upgrade to an appropriate version that permits more than five users to simultaneously access a data file.

(d) *Accountant Edition*

If you are an eligible Professional Partner who has purchased a full version of QuickBooks Accountant Edition, this Licence entitles you to load the Software on up to five computers (for use by a single processing unit only on each computer) for use by up to five individuals simultaneously. In some special cases with written approval of Reckon only, certain Professional Partners may be allowed to load the Software on up to 25 computers. However, only 5 simultaneous users can have access to any single data file

(e) *Enterprise Version*

- (i) If you have purchased the QuickBooks Enterprise version of the Software, this Licence entitles you to load the Software on up to ten computers with the option to load up to another 20 computers at the applicable charge (for use by a single processing unit only on each computer) for use by up to ten or more individuals up to a maximum of 30 (as permitted by the Licence purchased) simultaneously. You may not load the Software onto any further computers.
- (ii) If you have purchased the QuickBooks Enterprise Accountants version of the Software, this Licence entitles you to load the Software onto one computer (for use by a single processing unit). You may not load the Software onto any further computers.

(f) *General restrictions:* You must not:

- (i) use or rely upon the Software for any purpose or in any manner for which the Software is not warranted;
- (ii) copy, reproduce, translate, adapt, vary, merge or modify or create any derivative work based on the Software;
- (iii) reverse engineer, decompile, disassemble, reconfigure or otherwise attempt to discover the source code of the Software; or
- (iv) sell, market, network, transfer, lease, license, sub-license, rent, lend or otherwise dispose of or distribute the Software or use the Software to provide a bureau service.

(g) *Licence verification:* Upon written request from Reckon, including by e-mail, you agree to provide Reckon with a signed certificate:

- (i) verifying that the Software is being used fully in accordance with this Licence, including user and machine limitations; and

- (ii) listing locations, types and serial numbers of equipment on which the Software is run.

You agree to allow Reckon to use and disclose any personal details provided to Reckon in connection with this Licence in accordance with Reckon's then current privacy policy displayed on Reckon's website.

- (h) *Audit rights*: Reckon may also audit the number of copies of the Software in use or possession by you, the equipment on which the Software is installed or used and the number of users using the Software. Audits will be conducted in your normal business hours, or upon reasonable prior written notice, at Reckon's expense. If the audit reveals underpaid or unpaid fees due to Reckon, you will be invoiced for them based on Reckon's then current price list, and if these exceed 5% of the license fees you have already paid, you will also be invoiced for the cost of the audit.

3. PRODUCT ACTIVATION AND VERIFICATION

- (a) *Initial registration and verifying licence details*: This Software may contain technology that protects Reckon against illegal copying. As a consequence, you may be required to:
 - (i) register your details during the initial installation (including your name, contact details and details of the hardware on which the Software will be installed (if this is not done automatically by the Software));
 - (ii) if you have a full version, have the Software reactivated periodically thereafter by verifying your licence details to confirm you are using the Software in accordance with these Licence terms;
 - (iii) if you have a subscription version, have the Software reactivated (on payment of Reckon's renewal fee and verification of your licence details) if you wish to renew the subscription;
 - (iv) have the Software reactivated by Reckon if you wish to re-install the Software (for example, if you would like to install the Software on a new computer or if you have a hard drive failure and need to reload your Software); and
 - (v) provide to Reckon the details of your installation key code and product key code for the Software as part of the reactivation process.

You agree to activate or reactivate the Software within a reasonable time or within such time as the Software prompts you to do so.

- (b) *Key codes:* Each copy of the Software is provided with a unique installation key code (which may appear on the packaging or the cover of the media on which the Software is contained). You should keep the installation key code safe. As per clause 3(a)(v), you will be required to provide your installation key code to Reckon when you reactivate your Software.
- (c) *Manner of verification:* You must verify your licence details in the manner required by Reckon from time to time (which may include email or on-line registration via the Internet). The Software may prompt you as to the required manner of verification.
- (d) *Charges for reactivation:* Reckon will not charge you to activate the Software initially or to reactivate your Software when you verify your licence details or renew a subscription, unless you have lost your installation or licence key code. You need both your installation code and your licence key to be able to reactivate the Software. Reckon may charge you a fee for technical support to reissue a licence key code. Reckon may also charge a fee for technical support if you need to reactivate the Software in other circumstances (for example, if you need to reinstall the Software because you have a new computer or need to reload the Software due to a hard drive failure). For the current fees go to <http://www.quicken.com.au>. If you have lost your installation key code, Reckon will not replace that code, and you may be required to purchase new Software.
- (e) *Consequences of non-renewal and failure to verify details:* This Software is provided to you on the understanding and acknowledgment that it may contain technology which deactivates and disables the Software if a subscription is not renewed or in the case of a full licence version, you have not verified your licence details when periodically prompted to do so by Reckon or by the Software. If the Software is not reactivated within the required period, the Software may continue to operate but with impaired functionality or you may not be able to access the Software at all (including printing out or viewing any of your data or records).
- (f) *Statutory declaration:* In certain circumstances, before permitting a re-activation, Reckon may require you to provide it with a Statutory Declaration stating the reasons for re-activation in a form required by Reckon.
- (g) *Older versions:* Reckon has a sunset policy (covered in more detail in clause 4(a)) which means that technical support is not available for certain older versions of the Software. If technical support is not available for your version, you will not be able to reactivate or reinstall

your Software if you do not have your installation key code. Reckon will not be obliged to provide you with a replacement key code and in those circumstances you will need to purchase a new version or Upgrade in order to continue using the Software. Please go to <http://www.quicken.com.au> to see the sunset policy.

4. TECHNICAL SUPPORT

- (a) *Period when technical support is available:* Reckon will provide technical support for the Software only (and for the avoidance of doubt this does not include support for third party hardware or software, which remains the responsibility of the relevant third party), during the following periods:
- (i) in the case of a subscription version of the Software, during the period for which you have paid the relevant subscription fees (unless further releases of the Software in question are discontinued); and
 - (i) in the case of a full version of the Software, there is a 'sunset period' during which technical support may not be available for that version. The sunset period for a version will commence on the earlier of:
 - (A) 2 years after the date on which you first installed the version on your computer; or
 - (B) the date Reckon releases the second successive Upgrade to that version.

For further explanation of Reckon's sunset policy please go to <http://www.quicken.com.au>.

- (b) *What is included as part of technical support:* Reckon will provide technical support in accordance with its then current technical support policy, which may include:
- (i) as contemplated by clause 3, the technical support required to reactivate the Software or to issue a replacement registration key code (for example, when you verify your licence details, renew a subscription or if you need to reinstall the Software);
 - (ii) provision of telephone help desk support services;
 - (iii) access to technical information about the software contained on Reckon's website; and
 - (iv) the ability for you to download Updates, but it does not include provision of Upgrades of the Software. For further explanation of Reckon's technical support policy please go to <http://www.quicken.com.au>.
- (c) *Fees:* Clause 3(d) sets out the circumstances when you will (and when you will not) be required to pay charges

for the technical support to reactivate your Software (including when you wish to reinstall the Software) or for Reckon to issue a replacement registration key code.

For all other technical support, Reckon may charge you a fee in accordance with its then current technical support policy.

5. ONLINE SERVICES

- (a) *Interaction with Online Services:* The Software may contain access to, or features that interface with, online services (“**Online Services**”). Examples of Online Services that may be applicable to the Software are EFTPOS, an online share price download facility, a statement download facility, bill and other payment services, a superannuation choice facility, online backup facility, payroll services and a debt recovery facility which are provided at an additional charge on a subscription basis measured for one year from the date of registration.
- (b) *Terms for Online Services:* Certain Online Services are not available for all versions of the Software. For example, in the case of bank statement download services, not all banks provide services that connect to the Software. Online Services are only available for 12-month periods for subscription versions and 24-month periods for full versions. In the case of a full version, access to Online Services in the second 12-month period may be subject to payment of the applicable charges. In order to renew access to Online Services at the end of the 24-month period in the case of a full version, you will be required to have purchased or upgraded to the latest version of the Software. In the case of a subscription version, you must have renewed your subscription. Internet access is required for all Online Services. Charges may apply for the use of Online Services (in addition to the cost of Internet access levied by your ISP). Where Online Services are available, separate terms and conditions with the provider of the Online Services may apply. In some cases Reckon may be the provider. You should check with the relevant third party provider as to the terms and conditions of use. Access to Online Services may be withdrawn by Reckon at any time. Reckon will not be liable for the withdrawal of access to any Online Services. Where access is to be withdrawn, Reckon may choose to notify you in advance provided that you have supplied Reckon with a valid and up to date email address.
- (c) *Other third party services and applications:* In some cases you may download other third party applications, for example Google Desktop supplied by Google Inc. In such cases your agreement to be bound by the terms of this

Licence will also bind you to the terms of use or other similar agreements required by such third parties for use of their products.

6. LIMITED WARRANTY

- (a) *Software provided on an 'as is' basis*: Subject to clause 7(b), Reckon provides the Software to you on an “as is” basis and without any representations by Reckon or any of its authorised distributors regarding the use, performance, or results of the use of the Software.
- (b) *Defects in media*: Reckon warrants that the media on which the Software is recorded is free from defects in manufacture for a period of 90 days from the date of delivery. During this period, if you return the Software to your place of purchase, Reckon will replace any defective media on which the Software was supplied and any Software on that media, free of charge, unless you caused damage to the media due to poor handling.
- (c) *No guarantee that Software will be error free or that its use will be uninterrupted*: While Reckon has endeavoured to make sure that the Software works substantially as per the specifications published by Reckon from time to time, Reckon does not guarantee that the Software will work on all computer hardware platforms or configurations and makes no warranty that the Software will be error free, that its use will be uninterrupted or that it will be fit for your purpose.
- (d) *Internet access, telecommunications networks, firewalls and security*: Reckon does not guarantee connections to its online activation server as these may be dependent upon third party networks and security measures over which Reckon has no control.

7. LIABILITY

- (a) *Certain rights cannot be excluded*: The Trade Practices Act, 1974, and other laws may imply certain conditions and warranties into this Licence and give you certain rights and remedies that cannot be excluded or modified. This clause 7, and the limited warranties provided in clause 6, do not exclude or modify any of those rights if to do so would contravene that law or make any part of this Licence void.
- (b) *Exclusion of warranties*: To the full extent permitted by law, Reckon excludes all conditions, warranties and rights that may be implied into this Licence. If conditions, warranties or other rights for your benefit are implied in this Licence or otherwise conferred by law and it is not lawful to exclude, restrict or modify them, then those

conditions, warranties and other rights will (but only to the extent required by law) apply to this Licence.

- (c) *Limitation of implied terms:* Reckon's (and its distributors') liability for breach of any implied conditions or warranties that cannot be excluded is limited, to the extent permitted by law and at the option of Reckon, to replacing or re-supplying the goods or services or their equivalent again or the payment of the cost of having the goods or services or their equivalent replaced or supplied again.
- (d) *General exclusion and limitation:* Other than as set out in clauses 7(b) and 7(c), and to the full extent permitted by law:
 - (i) Reckon (and its authorised distributors) will not be liable to you or any other person for any direct or indirect loss, damages, liability, costs or expenses suffered by you or any other person relating to the performance or non-performance of the Software or any breach of this Licence or the supply of the Software or in connection with, but not limited to, the Online Services, use of tax tables, use of third party hardware (for example but not limited to Postec services) or provision of technical support (whether by telephone or remote access or other means); and
 - (ii) Reckon's maximum liability for damages arising in connection with this Licence or the supply of the Software is limited to the amount paid by you for the Software.
- (e) *Your liability to Reckon:* You agree that Reckon (and its authorised distributors) will not be liable, other than as expressly set out in this Licence, and that you will indemnify Reckon (and its authorised distributors) from any liability, loss, damage, costs or expenses which you may suffer or incur as a result of your use of the Software (including any claims made against you by third parties).
- (f) *Use of Software is not provision of professional advice:* The information contained in this Software may include features designed to assist you in complying with the requirements of the relevant legislation; e.g., superannuation. If the Software contains features to assist with superannuation, e.g., superannuation guarantee requirements, then Reckon does not warrant that the relevant reports will be compliant with legal requirements, as these change from time to time. You agree it is your obligation to ensure that deductions and rates used for deductions for superannuation, taxation (of any nature) and any other deductions/contributions calculated using the software are correct from time to

time and at the applicable time and that nothing in the software constitutes professional advice in relation to these matters. The help contained in this Software is not a substitute for professional advice. Legal and accounting advice should be obtained before taking any action in reliance on this Software. The software is also not financial product advice. In addition any tax tables (which are included with certain versions of the Software, e.g., QuickBooks and Payroll Premier) that might be supplied with this Software are also changed from time to time and you should consult with your professional adviser before relying on the tax tables. Reckon does not warrant that the tax tables are up to date at your date of purchase. In providing you with the tax tables, Reckon is not engaged in rendering legal, accounting or other professional services. If legal advice or other expert assistance is required, you should seek the service of a competent professional.

- (g) *Reckon has no responsibility for recommendations:* Reckon, its employees, agents, contractors and the authors disclaim any and all liability and responsibility to any person, whether a user of this Software or not, in respect of anything (including, without limitation, any error in or omission from this Software) and of the consequences of any actions taken or omitted to be taken in reliance, whether wholly or partially, upon all or any part of the content, recommendations or help contained in this Software.
- (h) *Corruption of data and on-line access:* To the full extent permitted by law, Reckon and its authorised distributors disclaim all liability for any corruption of data, inability to access data, loss of data, breach of privacy, or downtime as a result of or arising from the use of any online link available between the Software and another server including without limitation in connection with any Online Services.
- (i) *On-line services:* Reckon makes no warranty or representation in connection with the Online Services, the responsibility for which rests with the relevant provider of such Online Services.

8. TERM AND TERMINATION OF LICENCE

- (a) *Licence Term:* Unless this Licence is terminated earlier in accordance with its terms, your right to use the Software in accordance with this Licence continues:
 - (i) in the case of a subscription version of the Software, for an initial period of 12 months from the date of registration of the Software. This Licence will automatically renew for a further 12 month period

upon the payment of Reckon's annual subscription fee. If the annual subscription fee is not paid on or before the termination of the current 12 month period, this Licence will automatically terminate; and

- (ii) in the full version of the Software, indefinitely, however:
 - (A) you may be required to periodically verify your licence details and have the Software reactivated as per clause 3 in order to keep using the Software; and
 - (A) if you need to reinstall the Software, you will need a copy of your original CD (or other media on which the Software was provided) and the installation key code. If you do not have the CD, you will need to purchase or upgrade to a new full version and pay for the postage associated with sending the CD to you. Clauses 3(d) and 3(g) outline when Reckon may charge you a fee for the provision of a replacement key code and, more importantly, when a replacement key code will not be provided by Reckon due to the operation of Reckon's sunset policy.
- (b) *Termination by Reckon for breach:* Reckon may terminate this Licence if you are in breach of its terms or as otherwise set out in this Licence.
- (c) *Survival:* Clauses 2, 4, 6, 7 and this clause 8 will survive the termination of this Licence. Termination of this Licence will not prejudice any right which Reckon may have, or but for the termination may have had, against you for a breach of this Licence.
- (d) *Things you must do upon termination:* Upon the termination of this Licence, you or your representative must promptly uninstall the Software from your computer, destroy the CD, User Guide and related materials and any copies of them in your possession or control or return or dispose of them in the manner directed by Reckon. Upon written request from Reckon you agree to provide a Statutory Declaration to Reckon that you have complied with your obligations under this clause 8(d).

9. SUBSCRIPTION TERMS

If you have purchased a subscription version of the Software, this additional clause 9 will apply.

- (a) *Entitlement to Upgrades and Updates:* During the period for which you have paid subscription fees you will receive, included in the cost of the subscription, all Upgrades and/or Updates of the Software, via Internet download.

- (b) *No extension of Licence term:* Your right and entitlement to use the Software, as enhanced by any Upgrades and/or Updates, concludes at the end of the term of the Licence (subject to payment of an annual subscription fee) and is not linked to the dates of release, registration or provision by Reckon of any Upgrades and/or Updates.
- (c) *This Licence prevails:* If you have purchased this Software as an Upgrade to an earlier version of the Software, this Licence shall supersede any previous licence agreement.
- (d) *Not all Upgrades included:* Your subscription to the Software and any Upgrades and/or Updates under this Licence does not grant you the right to receive special versions of the Software created for certain customers or market segments, even though they may contain similar features or functions. Versions of the Software which may from time to time be offered in retail or other channels in different configurations as special promotions are not included as part of the subscription.
- (e) *No obligation on Reckon to upgrade:* Upgrades and/or Updates will be developed and released by Reckon in its sole discretion, and Reckon does not warrant or represent that it will develop or release any Upgrades and/or Updates during the term of the subscription period or Licence. Furthermore, Reckon does not warrant that the Upgrades and/or Updates will be provided to you or made available within any specified time period following the commercial release of such Upgrades and/or Updates.
- (f) *When payment is due:* If applicable to the Software licensed to you, you will be required to pay the monthly subscription fee in advance on the first business day of each month. You authorise Reckon to direct debit your monthly subscription fee from the bank account nominated by you.
- (g) *Deactivation at end of subscription period:* As per clause 3, the subscription version of the Software is provided to you on the understanding and acknowledgment that it may contain technology which deactivates and disables the software if your subscription is not renewed or you are found to be in breach of this license agreement. If the Software is not renewed by the end of the required period, the Software may continue to operate but with impaired functionality or you may not be able to access the Software at all (including printing out or viewing any of your data or records).
- (h) *You need a full version if you don't renew:* If you elect not to renew your subscription, the Software does not allow you to upgrade to a non-subscription version of the

Software by way of the purchase of an Upgrade pack. In such circumstances, you are only able to upgrade to a later non-subscription version of the Software by purchasing a full (non-upgrade) version of the Software.

- (i) *Early termination:* If you wish to terminate your subscription early, you must do so by giving Reckon no less than one calendar month notice to that effect. Depending on the type of software you have subscribed to and the type of subscription you are signed up for, you may be required to pay a cancellation fee. See <http://www.quicken.com.au> for a schedule of fees. Reckon will direct debit your account, and you agree to pay, the applicable cancellation fee.

10. TRIAL LICENCE

If you have been provided with a Trial Version of the Software, this clause 10 sets out the terms that will apply to your use of the Trial Version.

- (a) *Licence:* Your licence to use the Trial Version:
 - (i) permits you to evaluate the Software's functionality and suitability for your requirements;
 - (ii) is for the number of users set out in the material accompanying your copy of the Trial Version;
 - (iii) is subject to the general restrictions in clause 2(e) and the limited warranty in clause 6(a); and
 - (iv) is for three months (**Evaluation Period**); and
 - (v) does not integrate with QuickBooks.
- (b) *Duration:* You acknowledge that your licence to use the Trial Version will only apply for the Evaluation Period. At the end of the Evaluation Period:
 - (i) you must not and will not be able to continue to access the Trial Version, including any data that you have entered into the Trial Version; and
 - (ii) if you wish to use the Software you must purchase a full version or subscription version of the Software.
- (c) *Entitlements:* You:
 - (i) are not entitled to Upgrades or Updates (or any other software other than the Trial Version); and
 - (ii) may be required to pay for any technical support that you may require in relation to the Trial Version in accordance with Reckon's then current charges.
- (d) *Liability:* You acknowledge that subject to clauses 7(b) and 7(c), and to the full extent permitted by law, Reckon excludes all liability to you for any loss, damage, liability, costs or expenses suffered by you relating to the

performance or non-performance of the Trial Version or any breach of this clause 10.

11. GENERAL

- (a) *Some defined terms:* In this Licence:

Trial Version means Software that has been provided to you on a temporary basis in order to carry out a trial of that Software to determine whether you wish to use the Software on an ongoing basis.

Upgrade means a new version of the Software which contains additional functionality or other enhancements. Reckon will determine whether a new version constitutes an Upgrade or an Update.

Update means a new version of the Software which contains minor enhancements.

- (b) *Applicable law:* This Licence is governed by the laws of the State of New South Wales, Australia.
- (c) *Entire Agreement:* This Licence contains the entire agreement between Reckon and you in relation to its subject matter and supersedes any prior agreements and understandings, whether written or oral.
- (d) *Waiver:* Any failure to enforce any rights under this Licence by Reckon is not to be taken as a waiver of those rights.
- (e) *Variation:* To the extent permitted by law, Reckon may vary any of the terms and conditions of this Licence upon providing you with thirty (30) days notice in writing and a copy of the replacement terms and conditions. In the case of subscription users no new terms will come into force until the commencement of your renewed subscription period. Reckon will display any new terms and conditions on Reckon's web site and you should check the QuickBooks website regularly. See <http://www.quicken.com.au>.
- (f) *Headings:* Clause headings are for ease of reference only and do not affect the meaning of this Licence.

Quicken and QuickBooks are registered trademarks of Intuit Inc.

Software is © 2008-09, Reckon Limited.

All rights reserved.

Notes

Product updates available online

Reckon regularly posts product news, announcements, and other information of interest to Retail Point of Sale users on our website, www.quicken.com.au.

From the website, you can download product-related files, such as software service packs and product updates. To keep your software secure and up-to-date, visit the website regularly.

You must be a current Advantage or Subscription customer, using the latest version of the software in order to access these files. This also applies to replacement updates if they are lost, for example by a hardware failure. To avoid potential problems, be sure to keep your Annual Membership up to date.

Store your Retail Point of Sale products safely

Your unique product key, licence key, and Point of Sale CD are extremely valuable and may be required to reactivate or reinstall the software. Please keep your keys in a safe place with your Point of Sale CD. If you lose your keys or CD, they will be replaced only while this version is supported and administrative charges may apply.

Your important reference numbers

Customer ID: _____

Customer PIN: _____

Installation	Computer/ User	Installation Key Code	Product Code	Licence Key
Example	Reception	1234-1234- 1234-1234- 1234	1234-1234- 1234- 1234-1234 123456	5678-5678
PC 1				
PC 2				
PC 3				
PC 4				
PC 5				

You will need these numbers for re-registration purposes. Please have these details on hand when contacting Reckon.

To find these details in Retail Point of Sale Terminal, go to the **Help** menu and click **About Retail Point of Sale**.

My original Retail Point of Sale CD is safely stored here:

Contacting Reckon Technical Support

Australia

For installation and software support, Technical Support is available Monday to Friday, 9.00am – 5.00pm AEST. Weekend support is also available, check website for opening hours. Extended hours are available to Reckon Advantage members.



Reckon Technical Support: 1902 223 101

Call costs \$4.90/min (incl GST).

- Charges are higher from public and mobile phones.
- Call costs and operating hours are subject to change.

Current Advantage members call 1300 137 657.



www.quicken.com.au/support

New Zealand

Technical support is available Monday to Friday, 9.00am – 5.00pm NZ.



Installation support 9414 3650

Per minute support 0900 33 609

- Call cost – \$4.95 /min (incl GST).
- Charges are higher from public and mobile phones.
- Call costs and operating hours are subject to change.



www.quicken.co.nz

Asia

Technical support is available Monday to Friday, from 9.00am – 5.00pm at US\$40 per incident support.



Singapore +65 6254 2322



www.quicken-asia.com